



**THE NATIONAL GAS COMPANY
OF TRINIDAD AND TOBAGO LIMITED**
www.ngc.co.tt



Invitation to Pre-qualify

The National Gas Company of Trinidad and Tobago Limited (NGC) is desirous of pre-qualifying contractors to provide the undermentioned services:

- **CATERING SERVICES**
- **VALUATION SERVICES**
- **CUSTOMS BROKERAGE SERVICES AND/OR FREIGHT FORWARDING SERVICES**
- **ONSHORE SURVEYING AND/OR QUANTITY SURVEYING**
- **PRINTER MAINTENANCE SERVICES**
- **DISPOSAL OF RECYCLABLE/ NON-HAZARDOUS WASTES**

N.B.

1. Contractors currently pre-qualified for the stated services are advised to reapply.
2. For further information on the scope for service categories listed above, please visit http://ngc.co.tt/media/news/invitation-pre-qualify_2017-11-26

PRE-QUALIFICATION CRITERIA

Pre-qualification will be based on the contractor meeting the minimum score for each criterion:

- **Relevant Experience**
- **Personnel Resources**
- **Financial Capacity**
- **Equipment Resources**
- **Environment, Health and Safety**
- **Industry Background (where applicable)**

PAYMENT

Payment of a non-refundable fee of \$200.00 for each Category desired, must be made at any First Citizens Bank: NGC Account #1380545, before collection of pre-qualification documents. (Applicants' names and contact numbers should be inserted on all payment receipts).

COLLECTION OF PRE-QUALIFICATION QUESTIONNAIRE

- Applicants must submit proof of payment to the NGC's Cashier to collect a receipt, for the collection of the Service Contractors Pre-qualification Questionnaire (SCPQ), from the Process Optimization and Vendor Management Department (POVM), located at The National Gas Company of Trinidad and Tobago Limited (NGC), Orinoco Drive, Point Lisas.
- Applicants can collect the receipts, during the hours of 8:00 a.m. to 12:00 noon and 1:00 p.m. to 3:00 p.m., from **Monday 27th November, 2017 to Friday 1st December, 2017.**
- Orientation and Guidance on completion of the SCPQ document above will be conducted on 28th and 30th November 2017. **For reservations, please contact the NGC office below.**

SUBMISSION OF DOCUMENTS

Fully completed pre-qualification packages must be clearly marked "**PRE-QUALIFICATION**" and the name of a category from the above listing (e.g. PRE-QUALIFICATION: CATERING SERVICES). Packages should be submitted to the Process Optimization and Vendor Management Department, The National Gas Company of Trinidad and Tobago Limited (NGC), Orinoco Drive, Point Lisas Industrial Estate, Couva by the deadline date, **15th December, 2017.**

Orinoco Drive, Point Lisas Industrial Estate, Couva
Republic of Trinidad and Tobago, West Indies
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MEMBERS OF THE NGC GROUP OF COMPANIES