



**THE NATIONAL GAS COMPANY  
OF TRINIDAD AND TOBAGO LIMITED**  
www.ngc.co.tt

**45<sup>TH</sup>**  
ANNIVERSARY  
AT THE FOREFRONT OF Energy

# INVITATION TO REGISTER AND PRE-QUALIFY

The NGC Group is desirous of registering and pre-qualifying vendors to provide the under-mentioned services:

- Drug or Alcohol Screening (**Medium Risk**)
- Architectural Engineering **No Certification Required (NCR)**
- Equipment Test Calibration or Repair (**Low Risk**)
- Computer Generated Design Services (**Low Risk**)
- Environmental Impact Assessment (**Low Risk**)
- Engineering, Procurement and Construction Management (EPCM) Consultancy Services (**NCR**)
- Corrosion Inhibitors (**High Risk**)
- Air-condition Installation, Maintenance or Repair Service (**Medium Risk**)
- Tank and Vessel Cleaning (**High Risk**)
- Water Treatment Services (**Low Risk**)
- Maintenance, Service and Provision of Emergency Response Equipment (**Medium Risk**)
- Pressure Safety Valve Testing Services (**High Risk**)
- Remote Satellite Monitoring (**High Risk**)
- Installation and Maintenance of Electronic Security Systems (**High Risk**)
- Habitat Services (**High Risk**)

- N.B.**
1. Vendors presently pre-qualified for the stated services are advised to reapply.
  2. STOW certification is a mandatory requirement for High-Risk Services.
  3. Please visit [www.ngc.co.tt](http://www.ngc.co.tt) for further information on the scope for service categories listed above.

## PRE-QUALIFICATION CRITERIA

Pre-qualification will be based on the Vendor meeting the minimum score for each criterion:

- Relevant experience
- Personnel resource
- Financial capacity
- Equipment resource
- Health, safety and environment (where applicable)
- Industry background (where applicable)

## A. REGISTRATION DOCUMENTS

1. Vendors who are interested in providing the aforementioned services to The NGC Group for the first time are required to log into NGC SAP Ariba Network via <http://ngc-ttd.sourcing.ariba.com/ad/selfRegistration> for mandatory completion of the registration process by **February 2nd, 2021**. Successful applicants should proceed to B.
2. Vendors who are registered with the NGC Group in SAP Ariba can skip this step and proceed to B.

## B. PAYMENT

Upon successful completion of A, vendors are required to pay a non-refundable fee of \$200.00 in their company's name for each service desired at any **First Citizens Bank: NGC Account # 1380545**

## C. PRE-QUALIFICATION DOCUMENTS

A copy of the bank receipt and the name of the required service category should be submitted via [vendormanagement@ngc.co.tt](mailto:vendormanagement@ngc.co.tt); Subject: "2021 Vendor Pre-qualification Advertisement-Qtr. 1" following which, a website link will be sent to access the Pre-qualification Questionnaire.

## D. SUBMISSION OF DOCUMENTS

Fully completed pre-qualification questionnaire(s) with relevant supporting documents must be uploaded **within 14 days** of receipt of an invitation to pre-qualify.

