



**THE NATIONAL GAS COMPANY
OF TRINIDAD AND TOBAGO LIMITED**
www.ngc.co.tt



INVITATION TO REGISTER AND PRE-QUALIFY

The NGC Group is desirous of registering and pre-qualifying vendors to provide the under-mentioned services:

- Drug or Alcohol Screening (**Medium Risk**)
- Architectural Engineering **No Certification Required (NCR)**
- Equipment Test Calibration or Repair (**Low Risk**)
- Computer Generated Design Services (**Low Risk**)
- Environmental Impact Assessment (**Low Risk**)
- Engineering, Procurement and Construction Management (EPCM) Consultancy Services (**NCR**)
- Corrosion Inhibitors (**High Risk**)
- Air-condition Installation, Maintenance or Repair Service (**Medium Risk**)
- Tank and Vessel Cleaning (**High Risk**)
- Water Treatment Services (**Low Risk**)
- Maintenance, Service and Provision of Emergency Response Equipment (**Medium Risk**)
- Pressure Safety Valve Testing Services (**High Risk**)
- Remote Satellite Monitoring (**High Risk**)
- Installation and Maintenance of Electronic Security Systems (**High Risk**)
- Habitat Services (**High Risk**)

- N.B.**
1. Vendors presently pre-qualified for the stated services are advised to reapply.
 2. STOW certification is a mandatory requirement for High-Risk Services.
 3. Please visit www.ngc.co.tt for further information on the scope for service categories listed above.

PRE-QUALIFICATION CRITERIA

Pre-qualification will be based on the Vendor meeting the minimum score for each criterion:

- Relevant experience
- Personnel resource
- Financial capacity
- Equipment resource
- Health, safety and environment (where applicable)
- Industry background (where applicable)

A. REGISTRATION DOCUMENTS

1. Vendors who are interested in providing the aforementioned services to The NGC Group for the first time are required to log into NGC SAP Ariba Network via <http://ngc-ttd.sourcing.ariba.com/ad/selfRegistration> for mandatory completion of the registration process by **February 2nd, 2021**. Successful applicants should proceed to B.
2. Vendors who are registered with the NGC Group in SAP Ariba can skip this step and proceed to B.

B. PAYMENT

Upon successful completion of A, vendors are required to pay a non-refundable fee of \$200.00 in their **company's name** for each service desired at any **First Citizens Bank: NGC Account # 1380545**

C. PRE-QUALIFICATION DOCUMENTS

A copy of the bank receipt and the name of the required service category should be submitted via vendormanagement@ngc.co.tt; Subject: "2021 Vendor Pre-qualification Advertisement-Qtr. 1" following which, a website link will be sent to access the Pre-qualification Questionnaire.

D. SUBMISSION OF DOCUMENTS

Fully completed pre-qualification questionnaire(s) with relevant supporting documents must be uploaded **within 14 days** of receipt of an invitation to pre-qualify.

